



**Newcastle Days Food Vendor Application**  
**11 a.m. to 7 p.m., Saturday, Sept. 12, 2020**

**Applications and payment due Aug. 2**

**Submission does not guarantee acceptance. Selected vendors will be confirmed and notified as applications are received.**

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**Mail form and a check payable to the City of Newcastle:**  
**City of Newcastle, Attn: Cashiering**  
**12835 Newcastle Way, Suite 200**  
**Newcastle, WA 98056**

**BUSINESS NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

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**FOOD VENDOR INFORMATION**

*Food vendors are responsible for all equipment and set up*

**Event Time:** Saturday, Sept. 12 (11 a.m.-7 p.m.) at Lake Boren Park (13058 SE 84th Way, Newcastle, WA).  
*Newcastle Days attracts upwards of 4,000 attendees, please ensure that you have enough inventory to remain open through the event's entirety.*

**Fee:** \$75 / \$100 after Aug. 2      **FEE TOTAL:** \_\_\_\_\_

**Description of Food** *(If available, please include a photo of your booth/truck and a copy of your menu with the application):*

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**Type of Booth**

- Trailer/Truck  
 Tent  
 Other: \_\_\_\_\_

**Booth Dimensions:** \_\_\_\_\_ feet by \_\_\_\_\_ feet  
**Water Source** *(Self-contained, carried in, other):* \_\_\_\_\_

**Electrical Needs:** *Total Wattage* \_\_\_\_\_ *Amp Service* \_\_\_\_\_

*The City has varied levels of electrical service at several locations throughout Lake Boren Park. When planning an event, it is important we not only have the amp service you need (i.e., a 20-amp plug-in or a 50-amp plug-in), but the amount of wattage you will draw from that service as well.*

**REQUIRED: Food Vendor Insurance and Permits**

- **Must supply the City with a copy of the insurance document naming City as additional insured for specific events and dates.** Agency/Company shall maintain Commercial General Liability no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury and property damage. The insurance polic(ies) shall be primary with respect to the City.
- **Must submit a temporary food-service application form to the Seattle-King County Department of Public Health a minimum of 14 days prior to the event.** Food Vendors shall comply with all federal, state, and local regulations, including but not limited to regulations and standards promulgated by the Seattle-King County Department of Public Health.

**VENDOR AGREEMENT**

Upon registration acceptance to Newcastle Days 2020 held at Newcastle’s Lake Boren Park, I/we hereby waive, release, and discharge any and all claims for damages for personal injury, death or property damage which I/we may have or which hereafter may occur to me, as a result of participating in this activity. This release is intended to discharge in advance the City of Newcastle, its officers, employees, and agents from any and all liability arising out of or connected in any way with my/our participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the City of Newcastle, its officers, employees, and agents. It is further agreed that this waiver, release, and assumption of risk is to be binding on my/our heirs. I/we agree to indemnify and hold the City of Newcastle, its officers, employees, and agents free and harmless from any loss, liability, damage, cost or expense which they may incur as the result of my/our death, injury, or property damage that I/we may sustain while participating in said activity. I/We acknowledge a cancellation fee of \$25 will be imposed if cancellation occurs within 30 days of the event.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_